

**Agenda
Saugus Public Library
Board of Trustees Meeting
Thursday, December 14, 2023
6:00 PM**

Michael Sullivan, Chair
Andrea Bell—Trustee
Thomas D'Eon—Trustee
William Ferringo—Trustee
Sabrina Jaeger, Trustee
Gail Murray—Trustee

Posting Date: December 11, 2023
Meeting Date: December 14, 2023
Time: 6:00 PM
Place: **The Community Room, Saugus Public Library**

Posted By: Alan Thibeault, Director

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the May Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Old Business
8. New Business
 - FY 2025 Budget Request
 - Holiday Staff Appreciation
9. Public Comments
10. Adjournment

Minutes
Saugus Public Library Board of Trustees
December 14, 2023
Meeting 6:00 PM

Michael Sullivan-
Chair
Bill Ferringo-Co-
Chair
Tom D'Eon-
Trustee

Andrea Bell—
Trustee
Gail Murray -
Trustee
Sabrina Jaeger-
Trustee

Posting Date: December 11, 2022
Meeting Date: December 14, 2023
Time: 6:00 PM
Place: Saugus Public Library
Posted By: Michael Sullivan, Chair, Board of Trustees

Call to Order—**6:02 PM**

Roll Call: Present M. Sullivan, B. Ferringo, A. Thibeault, Library Director, Trustee Bell, Trustee Jaeger, Trustee Murray, and Trustee D'Eon present.

1. **Approval of the Minutes:** Motion to approve by Trustee Jaeger, Second by Trustee D'Eon. Motion passed 6-0
2. **Public Comments:** No members of the public present.
3. **Monthly Financial Statement:** Spending in on target for FY24
4. **Library Director's Report presented by Director Thibeault (see attached):** Closed on Monday December 25 and 26 for the Christmas Holiday. Mass Board of Library Commissioners have notified us we are certified. The library has been allocated additional state aid. FY2025 budget request draft is attached. Staff training (e-card registration, review of museum discount procedures, evergreen library system) to be scheduled in January.
5. **Old Business** – Chair Sullivan attended the Saugus Cultural Council meeting to advocate for the Library programs.
6. **New Business** – Holiday staff appreciation will be included as part of the January training. Lunch will be provided. FY25 Budget Request. Motion to approve by Trustee Ferringo, second by Trustee Murray. Motion passed 6-0.
7. **Adjournment** – 6:25pm motion to adjourn by Trustee D'Eon, seconded by Murray. Motion passed 6-0.

Respectfully Submitted,

William J. Ferringo