

**Agenda  
Saugus Public Library  
Board of Trustees Meeting  
Thursday September 14, 2023  
6:00 PM**

Michael Sullivan, Chair  
Andrea Bell—Trustee  
William Ferringo—Trustee  
Sabrina Jaeger, Trustee  
Gail Murray—Trustee

**Posting Date:** September 11, 2023  
**Meeting Date:** September 14, 2023  
**Time:** 6:00 PM  
**Place:** **The Community Room, Saugus Public Library**

**Posted By:** Alan Thibeault, Director

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the May Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Old Business
8. New Business
  - Revision to User Behavior Policy
9. Public Comments
10. Adjournment

**Minutes**  
**Saugus Public Library Board of Trustees**  
September 14, 2023  
Meeting 6:00 PM

Michael Sullivan- Chair  
Bill Ferringo-Co-Chair

Andrea Bell—Trustee  
Gail Murray - Trustee  
Sabrina Jaeger-Trustee

**Posting Date:** September 11, 2023  
**Meeting Date:** September 14, 2023  
**Time:** 6:00 PM  
**Place:** Saugus Public Library  
**Posted By:** Michael Sullivan, Chair, Board of Trustees

Call to Order—**6:02 PM**

**Roll Call:** Present M. Sullivan, B. Ferringo, A. Thibeault, Library Director, Trustee Bell, and Trustee Murray present. Trustee Jaeger absent/excused.

1. **Approval of the Minutes:** Vote to approve the minutes by Trustee Bell, Seconded by Trustee Ferringo. Motion passes 4-0
2. **Public Comments:** No members of the public present
3. **Monthly Financial Statement:** On track for end of fiscal year. High expenditures in Q1 for annual fees (NOBLE, etc...)
4. **Library Director's Report presented by Director Thibeault (see attached):** Hired 3 new part-time employees making the library fully staffed. Saugus CFCE lost its funding impacting several months of programming. The library has partnered with other CFCE's to provide programming. The library is also looking to fund some of the more popular children's programs with exiting funds. Safety bollards have been installed in front of the Children's Room. Carpet cleaning coordinated with town staff. Library has moved to the fall/winter/spring schedule. The summer concert series was very successful with an increase in attendance. Partially funded by cultural council grants. The summer reading program numbers were good. ARIS, Annual Financial Report, and State Aid reports are all completed and turned in.
5. **Old Business** – No old business
6. **New Business** – Revision of the user behavior policy. Board reviewed and suggested minor changes. Motion to approve changes by Ferringo, seconded by Murray. Motion passed 4-0. Request by Director Thibeault to approve using state aid funds to pay for bollards. Motion to approve by Bell, seconded by Ferringo. Motion passed 4-0.
7. **Adjournment** – 6:41pm motion to adjourn by Bell, seconded by Murray. Motion passed 4-0.

Respectfully Submitted,

William J. Ferringo