

**Agenda
Saugus Public Library
Board of Trustees Meeting
Thursday June 15, 2023
6:00 PM**

Michael Sullivan, Chair
Andrea Bell—Trustee
William Ferringo—Trustee
Sabrina Jaeger, Trustee
Gail Murray—Trustee

Posting Date: June 12, 2023
Meeting Date: June 15, 2023
Time: 6:00 PM
Place: **The Community Room, Saugus Public Library**

Posted By: Alan Thibeault, Director

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the May Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Old Business
 - 2023-2024 Holiday Calendar
8. New Business
 - Use of State Aid for Facilities Projects
9. Public Comments
10. Adjournment

Minutes
Saugus Public Library Board of Trustees
June 15, 2023
Meeting 6:00 PM

Michael Sullivan- Chair
Bill Ferringo-Co-Chair

Andrea Bell—Trustee
Gail Murray - Trustee
Sabrina Jaeger-Trustee

Posting Date: June 12, 2023
Meeting Date: June 15, 2023
Time: 6:00 PM
Place: Saugus Public Library
Posted By: Michael Sullivan, Chair, Board of Trustees

Call to Order—**6:06 PM**

Roll Call: Present M. Sullivan, B. Ferringo, A. Thibeault, Library Director, Trustee Bell, and Trustee Murray present. Trustee Jaeger absent/excused.

1. **Approval of the Minutes:** Vote to approve the minutes by Trustee Murray, Seconded by Trustee Bell. Motion passes 4-0
2. **Public Comments:** No members of the public present
3. **Monthly Financial Statement:** On track for end of fiscal year.
4. **Library Director's Report presented by Director Thibeault (see attached):** Holiday Calendar revised for 2023-2024. Library will be closed Monday June 19th in observance of Juneteenth. Andrea Bunker, library building specialist from the Massachusetts Board of Library Commissioners visited the library to discuss space utilization and make some general observations at the library. This is the first step in the space utilization study over the next two years. Three candidates have been interviewed for the 12 hour a week library associate. Expects to announce the selection soon and intend to announce the 18 hour a week candidate as well. The summer reading program begins next week on June 20th. The "Confidential Corner" is now in place and available for patrons. It is in a discreet location on the second floor. Information is available on the library website.
5. **Old Business** – The board has an opening. Review of the holiday calendar. Motion to approve calendar by Trustee Ferringo, Seconded by Trustee Bell. Motion passed 4-0.
6. **New Business** – State Aid funds to be used for facilities projects. Director would like to use some of the state aid funding for some general maintenance and facility improvements. Specifics to be reviewed and voted on later. Next meeting tentatively September 14.
7. **Adjournment** – 6:37pm motion to adjourn by Trustee Murray, second by Bell. Motion passed 3-1. Trustee Ferringo opposed.

Respectfully Submitted,

William J. Ferringo