

**Agenda**  
**Saugus Public Library**  
**Board of Trustees**  
**February 17 Virtual Meeting 6:00 PM**

Michael Sullivan, Chair  
Laura Flynn, Secretary  
Andrea Bell—Trustee  
William Ferringo—Trustee  
Sabrina Jaeger, Trustee  
Gail Murray—Trustee

**Posting Date:** February 9, 2022  
**Meeting Date:** February 17, 2022 (rescheduled from February 10, 2022)  
**Time:** 6:00 PM  
**Place:** **Virtual Meeting (State of Emergency Exemption)**

Join Zoom Meeting  
<https://us02web.zoom.us/j/4591581252>

Meeting ID: 459 158 1252

**Posted By:** Alan Thibeault, Director

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the January Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Old Business
8. New Business
  - A. Meeting and Study Room Policy
9. Public Comments
10. Adjournment

**Minutes**  
**Saugus Public Library Board of Trustees**  
February 17, 2022  
Virtual Meeting 6:00 PM

Michael Sullivan- Chair  
Bill Ferringo-Co-Chair  
Laura Flynn-Secretary

Andrea Bell—Trustee  
Gail Murray - Trustee  
Sabrina Jaeger-Trustee

**Posting Date:** @, 2022  
**Meeting Date:** February 17, 2022  
**Time:** 6:00 PM  
**Place:** Virtual Meeting (State of Emergency Exemption).  
**Posted By:** Michael Sullivan, Chair, Board of Trustees

Call to Order—**6:02 PM**

**Roll Call:** Present; M. Sullivan, B. Ferringo, L. Flynn, A. Bell, S. Jaeger, A. Thibeault, Library Director

1. **Approval of the Minutes:** Motion made by Trustee Flynn to accept the January minutes as presented. Seconded by Trustee Ferringo. Passed unanimously.
2. **Public Comments:** Deb Dion-Faust was present. Happy to see the pandemic coming to a close.
3. **Monthly Financial Statement:** Presented by Director Thibeault (see attached). Trustee Flynn asked what the Stipend Longevity was. Dir. Thibeault said this is an annual one-time payment for collective bargaining on behalf of the library. Trustee Ferringo asked if there would be any additional costs with opening up further parts of the library. Dir. Thibeault responded that there would not and that the library is pretty much open, except for the different rooms.
4. **Library Director's Report presented by Director Thibeault (see attached)**
5. **Old Business** –No old business.
6. **New Business:** We did receive communication from a patron asking when the Children's Room would open. Chairman Sullivan said he will respond to them.

Director Thibeault asked that we review the request to revise the Meeting Room Policy, renaming it the Meeting & Study Room Policy. Changes to the revised policy to include bringing the Small Study Room on the second floor under the umbrella of the policy, clarifying language concerning room use (quiet study vs. meetings), adding language concerning users leaving a study room for an extended period and leaving their belongings behind, further clarification of beverage/snack consumption in meeting/study rooms. Trustee Jaeger asked Dir. Thibeault how people would be notified of the change in policy. Director Thibeault reported that he does post this. Trustee Flynn made a motion to accept the revision, Trustee Bell seconded. Motion passes unanimously.

Re-opening the Children's Room and other programming. Dir. Thibeault wanted to ask the SLB what we thought about it, he talked about a simpler story hour, signing up to reserve a spot. Adult programming, we can also limit the number of reservations. Would like to continue doing hybrid programming. The Board agreed that they made sense.

7. **Adjournment** the meeting adjourned at 6:57 PM, motioned by Trustee Bell, seconded by Trustee Flynn. Approved unanimously. Next meeting will be held on Thursday, March 10<sup>th</sup> at 6:00pm at the library.

Respectfully Submitted,

Laura M Flynn, Secretary