

**Agenda
Saugus Public Library
Board of Trustees
December 9 Virtual Meeting 6:00 PM**

Michael Sullivan, Chair
Laura Flynn, Secretary
Andrea Bell—Trustee
William Ferringo—Trustee
Sabrina Jaeger, Trustee
Gail Murray—Trustee

Posting Date: December 6, 2021
Meeting Date: December 9, 2021
Time: 6:00 PM
Place: **Virtual Meeting (State of Emergency Exemption)**

<https://us02web.zoom.us/j/4591581252>

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Posted By: Michael Sullivan, Chair

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the November Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Old Business
 - A. Community Engagement
8. New Business
 - A. Circulation Policy Update
 - B. In Person Library Programming??
9. Public Comments
10. Adjournment

Minutes

Saugus Public Library Board of Trustees

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Call to Order—**6:35 PM**

Roll Call: Present; M. Sullivan, B. Ferringo, A. Bell, G. Murray, A. Thibeault, Library Director

1. **Approval of the Minutes:** Motion made by Trustee Murray to accept the November minutes as presented. Seconded by Trustee Bell. Passed unanimously.
2. **Public Comments:** Debra Dion Faust reported that she is looking forward to being back in the library volunteering. Holiday attire also inspired some positive feelings at the meeting.
3. **Monthly Financial Statement:** Presented by Director Thibeault (see attached). Director Thibeault reported that our spending is on track.
4. **Library Director's Report presented by Director Thibeault (see attached):** Director Thibeault reported that we received our State Aid Funds for the fiscal year. The Foundation will host a virtual Bingo night on January 13th. Also, the open part time Librarian position will most likely be modified, to encourage a larger pool of applicants. The Library will be closed Christmas Eve and New Years Eve.
5. **Old Business** –Chairman Sullivan and Director Thibeault noted that the Holiday Tree donated by Soc's and the Boy Scouts has brought great joy and merriment to the library patrons and staff. Chair Sullivan thanked Director Thibeault for coordinating the delivery of the tree and its beautiful decoration.
6. **New Business:** Director Thibeault presented the updated circulation policy, which included the abolition of overdue book fines. The board voted unanimously to approve the policy, motioned by Trustee Murray and seconded by Trustee Ferringo. We also discussed bring in-person programming back to the library, and the Board decided to postpone making a decision about this until January or February.
7. **Adjournment** the meeting adjourned at 6:40 PM, motioned by Trustee Murray, seconded by Trustee Bell. Approved unanimously. None opposed. Next meeting will be held on Thursday, January 6^h at 6pm via Zoom.

Respectfully Submitted,

Michael P. Sullivan, Chairman