

**Agenda
Saugus Public Library
Board of Trustees
November 4 Virtual Meeting 6:30 PM**

Michael Sullivan, Chair
Laura Flynn, Secretary
Andrea Bell—Trustee
William Ferringo—Trustee
Sabrina Jaeger, Trustee
Gail Murray—Trustee

Posting Date: November 1, 2021

Meeting Date: November 4, 2021

Time: 6:30 PM

Place: Virtual Meeting (State of Emergency Exemption)

Join Zoom Meeting

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Posted By: Michael Sullivan, Chair

Meeting Agenda:

1. Call to Order

2. Roll Call

3. Approval of the Minutes for the October Meeting

4. Public Comments

5. Monthly Financial Statement

6. Library Director's Report

7. Old Business

8. New Business

A. Wear a Holiday Themed Shirt/Sweater for December Meeting

B. Community Engagement

9. Public Comments

10. Adjournment

Minutes
Saugus Public Library Board of Trustees
November 4, 2021
Virtual Meeting 6:30PM

Michael Sullivan- Chair
Andrea Bell—Trustee
Bill Ferringo-Co-Chair
Gail Murray-Trustee
Laura Flynn-Secretary
Sabrina Jaeger-Trustee

Meeting Date: November 4, 2021

Time: 6:00 PM

Place: Virtual Meeting (State of Emergency Exemption).

Posted By: Michael Sullivan, Chair, Board of Trustees

Call to Order—**6:35 PM**

Roll Call: Present; M. Sullivan, B. Ferringo, L. Flynn, A. Bell, G. Murray, A. Thibeault, Library Director

1. **Approval of the Minutes:** Motion made by Trustee Murray to accept the October minutes as presented. Seconded by Trustee Ferringo. Passed unanimously.
2. **Public Comments:** Debra Dion Faust reported that she is looking forward to being able to shelve books again without a mask.
3. **Monthly Financial Statement:** Presented by Director Thibeault (see attached). Director Thibeault reported that our spending is on track.
4. **Library Director's Report presented by Director Thibeault (see attached):** Director Thibeault reported that the internal interviews to replace the vacancy left by Patricia McMahon are going well and he expects a decision soon. Since the Children's Librarian position was just vacated, that has not been posted yet. He also reported that the current Board of Health guidance prescribes "no limitations on in-person meetings or gatherings, however, we are asking that you use your discretion in terms of ensuring that large indoor gatherings are avoided, if possible." For now, the library is focusing on smaller gatherings and perhaps even offering hybrid programs. Director Thibeault offered the library for in person meetings again if the Board was comfortable. There was some discussion, and the thought was to perhaps wait to get through the winter months and the revisit.
5. **Old Business**—Chairman Sullivan made a visit to the library to hand out Grub Hub gift cards as a thank you to the library staff for all their hard work during the pandemic.
6. **New Business:** The next meeting will be December 9th; holiday attire is encouraged. Chairman Sullivan talked about having a live tree in the library, courtesy of the Boy Scouts, Troop 62 and perhaps hosting a day of friendship and cheer where kids could make ornaments or other crafts.
7. **Adjournment** the meeting adjourned at 6:57 PM, motioned by Trustee Murray, seconded by Trustee Bell. Approved unanimously. None opposed. Next meeting will be held on Thursday, October 7th at 6pm via Zoom.

Respectfully Submitted,

Laura M Flynn, Secretary