

**Saugus Public Library  
Board of Trustees**

Michael Sullivan- Chair  
Roseann Luongo- Vice-Chair  
Laura Flynn-Trustee  
Gail Murray – Trustee

**Posting Date:** June 9, 2020  
**Meeting Date:** Jun 11, 2020  
**Time:** 6:00 PM  
**Place:** **Virtual Meeting (State of Emergency Exemption)**

Join Zoom Meeting  
<https://us02web.zoom.us/j/4591581252>

Meeting ID: 459 158 1252  
One tap mobile  
+13017158592,,4591581252# US (Germantown)  
+13126266799,,4591581252# US (Chicago)

Dial by your location  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)

Meeting ID: 459 158 1252  
Find your local number: <https://us02web.zoom.us/u/k82YeOyLz>

**Posted By:** Alan Thibeault, Director, Saugus Public Library

**Meeting Agenda:**

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the May 7 Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Chair's Report

- a. New Trustee Appointments—2 Openings
  - b. Secretary Officer Position
- 8. New Friends of the Saugus Public Library Comments
- 9. Old Business
- 10. New Business
  - a. Library Services Update
  - b. 2021 Budget Update
  - c. July 2020 Trustees Meeting
- 11. Public Comments
- 12. Adjournment

**June 11 Meeting Minutes  
Saugus Public Library  
Board of Trustees**

Michael Sullivan- Chair  
Roseann Luongo- Vice-Chair  
Laura Flynn-Trustee  
Gail Murray – Trustee

**Posting Date:** June 9, 2020  
**Meeting Date:** Jun 11, 2020  
**Time:** 6:00 PM  
**Place:** **Virtual Meeting (State of Emergency Exemption)**

Join Zoom Meeting  
<https://us02web.zoom.us/j/4591581252>

Meeting ID: 459 158 1252  
One tap mobile  
+13017158592,,4591581252# US (Germantown)  
+13126266799,,4591581252# US (Chicago)

Dial by your location  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)  
Meeting ID: 459 158 1252  
Find your local number: <https://us02web.zoom.us/u/k82YeOyLz>

**Posted By:** Alan Thibeault, Director, Saugus Public Library

Meeting Agenda:

1. Call to Order—**Meeting Commenced at 6:10 PM**
2. Roll Call—
  - Sullivan, Present
  - Luongo, Present
  - Murray, Present
  - Flynn, Present (arrived at 6:30 PM)

3. Approval of the Minutes for the May 7 Meeting

**Motion Approved by Sullivan, Luongo, and Murray**

4. Public Comments

5. Monthly Financial Statement—see document—purchase of new materials a priority

6. Library Director's Report—see document—building closed to public since March 14

7. Chair's Report

c. New Trustee Appointments—2 Openings

d. Secretary Officer Position—Board will wait until September to vote on the position

8. New Friends of the Saugus Public Library Comments

9. Old Business

10. New Business

d. Library Services Update

- Front Door Delivery set to launch the week of June 29
- Build may not open to limited patron access until August
- Library staff working the Town Manager and Board of Health on public health protocols and PPE supply
- Robust virtual programming and electronic summer reading program
- Discussion of Diversity and Mental Health Programming

e. 2021 Budget Update

- Town Budget not to be finalized until July 2020, currently on the 1/12<sup>th</sup> spending arrangement per Town Manager until the budget is approved

f. July 2020 Trustees Meeting

- July 2 virtual meeting at 6 PM
- August 6 virtual meeting at 6 PM

11. Public Comments

12. Adjournment **Meeting Adjourned at 7:24 PM, Motion approved by Sullivan, Luongo, Murray, and Flynn.**