

Saugus Public Library

Board of Trustees

Michael Sullivan- Chair

Roseann Luongo- Vice-Chair

Laura Flynn-Trustee

Gail Murray – Trustee

Posting Date: April 14, 2020

Meeting Date: April 16, 2020

Time: 6:00 PM

Place: Virtual Meeting (State of Emergency Exemption)

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1497690898>

Or iPhone one-tap: +1(470)8692200,,1497690898# (US East)

Or Telephone: Dial(for higher quality, dial a number based on your current location):

+1(470)8692200 (US East Meeting ID: 149 769 0898)

Posted By: Alan Thibeault, Director, Saugus Public Library

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the February 13 Meeting
4. Public Comments
5. Monthly Financial Statement
6. Library Director's Report
7. Chair's Report
- A. Programming on Hold & Art Week 2020 Cancelled
- B. Local Author Series—Michele McPhee?? Local Historian??
8. New Friends of the Saugus Public Library Comments
9. Old Business
10. New Business

11. Public Comments

12. Adjournmen

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Meeting Minutes, SPL Board of Library Trustees Meeting, 4/16/2020

- Call to Order
- Roll Call
- Approval of Minutes for the February Meeting, 2/13/20
 - o Motion to approve the Meeting Minutes from 2/13/2020 made by Gail Murray, Seconded by Laura Flynn – Unanimously Approved.
- Public Comments: 1 member of the public, Debra Dion Faust
- Monthly Financial Statement
 - o On track
 - o Refer to report
- Library Directors Report
 - o Staff
 - Online training
 - Professional Development
 - Required to report hours to Alan weekly with list of projects they have worked on
 - o Webinar, MBLC
 - Minimum # of hours waived
 - 13% spend on supplies rule waived

- o Attending another webinar next week
- o Thinking through re-opening plan
 - Potential for social distancing practices and procedures for library
 - Potential for virtual programming
- Chair's Report
- o Programming on Hold & Art Week 2020 Cancelled
- o Local Author Series – Michelle McPhee?? Local Historian?
- Old Business
- New Business
- Public Comments
- Adjournment
 - Motion to adjourn made by Laura Flynn, seconded by Gail Murray. Unanimously approved. Next meeting on May 7 @ 6 PM

Respectfully submitted,

Roseann Luongo, Acting Secretary