

**Saugus Public Library
Board of Trustees**

**Michael Sullivan- Chair
Roseanne Luongo- Vice-Chair
Debra Dion Faust – Secretary
Laura Flynn-Trustee
Naomi Handler-Trustee
Gail Murray – Trustee**

Posting Date: September 5, 2019
Meeting Date: September 12, 2019
Time: 6:30 PM
Place: Saugus Public Library

Posted By: Alan Thibeault, Director, Saugus Public Library

Meeting Agenda:

1. Call to order
2. Roll Call
3. Approve of Minutes for June 13 meeting
4. Public Comments
5. Monthly financial statement
6. Library Director's report
7. Chair's Report
 - a. Third Quarter Goals for Director Thibeault
 - ESL Programing
 - Gathering of Data on Comparable Community Libraries
8. New Friends of the Saugus Library comments
9. New business
 - a. Director Thibeault, Trustee Murray, and Chair Sullivan- Discussion and review of the Strategic Board Discussion and approval of the Strategic Plan for 2021-2025
10. Public Comments
11. Adjournment

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Meeting Agenda:

1. Call to order. Meeting called to order by Chair Sullivan at 6:47PM.
2. Roll Call. Trustees Dion-Faust and Luongo absent. Trustees Handler and Murray in attendance. Trustee Flynn en route (arrived at 6:53PM).
3. Approve of Minutes for June 13 meeting.
 - a. Trustee Murray – amendment: GLSS, not GLISS
 - b. Motion to approve the June 13 meeting minutes made by Trustee Handler, seconded by Trustee Murray. **Passed unanimously.**
4. Public Comments: None.
5. Monthly financial statement: See Director Financial Summary.
 - a. Trustee Murray has a comment on the Evergreen and Overdrive Circulation Summary, would like to see the data for a full year. Director Thibeault will update the report for the next meeting.
6. Library Director's report: See Library's Director report.
7. Chair's Report
 - a. Third Quarter Goals for Director Thibeault
 - i. ESL Programing
 - ii. Gathering of Data on Comparable Community Libraries – Director Thibeault has identified 8 comparable communities so far.
8. New Friends of the Saugus Library comments: New season started, first meeting last week. Due to Founder's Day postponement, the Community Room is full of items for the annual sale. Everyone is looking forward to a successful Founder's Day and sale. Currently promoting an event on September 30, 6-8pm: Delvena Theatre will present Ann Landers and Dear Abby. They are a group of 3 actors that performed here before, 35 people have signed up for the event so far (registration is required). Sponsored game night is 3rd Thursday of the month. It is very well attended. Jeremy D'Entramont is a lighthouse expert and he will present "Haunted Lighthouses of New England" October 29 from 6:00-7:30pm in the Community Room.

9. New business

- a. Library Cultural Council Grant – Fund has been dormant for several years. Recommendation from is to move these funds to the Library Book Gift Fund. Motion to approve this funding from the Cultural Council Grant to the Library Book Gift Fund made by Trustee Flynn, seconded by Trustee Handler. **Passed unanimously.**
- b. Director Thibeault, Trustee Murray, and Chair Sullivan- Discussion and review of the Strategic Plan for Fiscal Years 2021-2025.
 - i. Amendment to plan, anything that says FY2020-2024 should say FY2021-2025.
- c. Board Discussion and approval of the Strategic Plan for 2021-2025. Motion to approve the Strategic Plan as presented (with noted amendments) made by Trustee Handler, seconded by Trustee Flynn. **Passed unanimously.**

10. Public Comments: None.

11. Adjournment: Motion to adjourn made by Naomi Handler at 7:30PM, seconded by Gail Murray. **Passed unanimously.**