

**Saugus Public Library
Board of Trustees**

Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Naomi Handler - Trustee
Roseann Luongo- Secretary
Gail Murray – Trustee
Michael Sullivan- Trustee

Posting Date: April 2, 2019
Meeting Date: April 4, 2019
Time: 6:30 PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order. Meeting called to order at 6:32PM by Chair Faust.
2. Roll Call. All present except Gail Murray.
3. Approve Minutes of February and March meeting. Minutes from February. Motion to approve made by Naomi Handler and seconded by Laura Flynn. **Motion passed unanimously**
4. Public Comments - None
5. Monthly financial statement - See report.
6. Communications/correspondence –
7. Library Director’s report - See report.
8. New Friends of the Saugus Library comments - None
9. Chair report
10. Old business
11. New business
12. Public Comments
13. Adjournment

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8. New Friends of the Saugus Library comments - None
9. Chair report
 - a. We need to think about new roles for officers for 2019-20.
 - b. Next FY meeting dates:
 - i. 9/5
 - ii. 10/3
 - iii. 11/7
 - iv. 12/5
 - v. 1/9
 - vi. 2/6
 - vii. 3/5
 - viii. 4/2
 - ix. 5/14
 - x. 6/4

10. Old business

- a. Trustee Sullivan- update on strategic planning process
 - i. Focus group and surveys on track to be completed by the end of this month.
- b. Approval of Unattended Children and Adults in Need Policy
 - i. Motion to approve the policy as stated made by Laura Flynn, seconded by Michael Sullivan. **Motion passed unanimously.**

11. New business

- a. Director Thibeault- Digital signag for the library- A decision has been made, and will be funded by the Foundation, to purchase a 43" television which will be housed on a moveable cart, and can
 - i. thus be placed in various places around the library, looking for the optimum location.
More information will be forthcoming.
- b. Trustee Sullivan- discussion of attendance policy for meetings. With the understanding that we are all busy people, and emergencies do come up, please try to remember to touch bases before a meeting that you will be unable to attend, so that we know we will have a quorum, and can save both trustees and TV technicians from coming out if we will not be able to hold a legal meeting.
- c. Consider changing our June meeting from 6/6 to 6/13. Laura Flynn made a motion to move the June meeting, seconded by Michael Sullivan. **Motion passed unanimously.**
 - i. May meeting has been moved to 5/9/19 to accommodate Gail Murray.

12. Public Comments - None

13. Adjournment. . Motion to adjourn the meeting at 7:06PM was made by Naomi Handler, seconded by Michael Sullivan. **Motion passed unanomously.**