Saugus Public Library
Board of Trustees

Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Naomi Handler - Trustee
Roseanne Luongo- Secretary
Gail Murray – Trustee
Michael Sullivan- Trustee

Posting Date: February 5, 2019
Meeting Date: February 7, 2019
Time: 6:30 PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order
2. Roll Call
3. Approve Minutes of January 3 meeting
4. Public Comments
5. Monthly financial statement
6. Communications/correspondence
7. Library Director's report
8. New Friends of the Saugus Library comments
9. Chair report
10. Old business
    a. Chair Debra Dion Faust- final report on closure of rules and regulations changes
    b. Trustee Sullivan- update on strategic planning process
11. New business
    a. Director Thibeault- approval of Emergency Plan for library
    b. Approval of preliminary budget, which was submitted on January 25, 2019
    c. Director Thibeault- vote to authorize delayed openings 2/6 and 2/12 for staff training
12. Public Comments
13. Adjournment

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Posting Date: March 5, 2019
Meeting Date: March 7, 2019
Time: 6:30 PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order. Meeting called to order at 6:38PM by Chair Faust.
2. Roll Call. All present except Laura Flynn, Gail Murray and Naomi Handler.
3. Approve Minutes of February 7 meeting. Minutes from February cannot be approved because we do not have a quorum.
4. Public Comments - None
5. Monthly financial statement - See report.
6. Communications/correspondence –
    a. Laura Flynn will not be renewing for another BOT term.
    b. Library BOT Training 5/1/1 @ Woburn Public Library from 6-8PM, 4/11 @ Rowley Public Library from 6-8PM.
    c. Art Advocacy Day on 3/26/19
7. Library Director's report - See report.
8. New Friends of the Saugus Library comments - None
9. Chair report
    a. Term for Officer Positions are coming to an end as of June and we need to develop a slate and then vote.
    b. Michael Sullivan is the Vice-Chair fill-in for April, May and June to fill-in for Laura Flynn's Vice Chair vacancy.

10. Old business
    a. Trustee Sullivan- update on strategic planning process
        i. Seniors rebranded to Boomers to cast a wider and more appealing next
        ii. General Survey will be distributed by the 18th
        iii. Teen Survey to be distributed shortly after the 18th
        iv. Focus group held on the 13th @ SPL
        v. Alan will visit the Senior Center to solicit feedback
11. New business
    a. Director Thibeault- approval of Unattended Children/Adults in Need policy for library. This item will be voted on during the April meeting.
12. Public Comments - None
13. Adjournment. . Motion to adjourn the meeting at 7PM was made by Michael Sullivan, seconded by Roseann Luongo. Passed unanimously.