

**Saugus Public Library
Board of Trustees**

Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Naomi Handler - Trustee
Roseanne Luongo- Secretary
Gail Murray – Trustee
Michael Sullivan- Trustee

Posting Date: March 5, 2019
Meeting Date: March 7, 2019
Time: 6:30 PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order
2. Roll Call
3. Approve Minutes of February 7 meeting
4. Public Comments
5. Monthly financial statement
6. Communications/correspondence
7. Library Director's report
8. New Friends of the Saugus Library comments
9. Chair report
10. Old business
 - a. Trustee Sullivan- update on strategic planning process
11. New business
 - a. Director Thibeault- approval of Unattended Children/Adults in Need policy for library
12. Public Comments
13. Adjournment

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Meeting Agenda:

1. Call to order. Meeting called to order at 6:38PM by Chair Faust.
2. Roll Call. All present except Laura Flynn, Gail Murray and Naomi Handler.
3. Approve Minutes of February 7 meeting. Minutes from February cannot be approved because we do not have a quorum.
4. Public Comments - None
5. Monthly financial statement - See report.
6. Communications/correspondence –
 - a. Laura Flynn will not be renewing for another BOT term.
 - b. Library BOT Training 5/1/1 @ Woburn Public Library from 6-8PM, 4/11 @ Rowley Public Library from 6-8PM.
 - c. Art Advocacy Day on 3/26/19
7. Library Director's report - See report.
8. New Friends of the Saugus Library comments - None
9. Chair report
 - a. Term for Officer Positions are coming to an end as of June and we need to develop a slate and then vote.
 - b. Michael Sullivan is the Vice-Chair fill-in for April, May and June to fill-in for Laura Flynn's Vice Chair vacancy.

10. Old business

- a. Trustee Sullivan- update on strategic planning process
 - i. Seniors rebranded to Boomers to cast a wider and more appealing net
 - ii. General Survey will be distributed by the 18th
 - iii. Teen Survey to be distributed shortly after the 18th
 - iv. Focus group held on the 13th @ SPL
 - v. Alan will visit the Senior Center to solicit feedback

11. New business

- a. Director Thibeault- approval of Unattended Children/Adults in Need policy for library. This item will be voted on during the April meeting.

12. Public Comments - None

13. Adjournment. . Motion to adjourn the meeting at 7PM was made by Michael Sullivan, seconded by Roseann Luongo. Passed unanimously.