

**Saugus Public Library  
Board of Trustees**

Debra Dion Faust – Chair  
Laura Flynn- Vice-Chair  
Naomi Handler - Trustee  
Roseanne Luongo- Secretary  
Gail Murray – Trustee  
Michael Sullivan- Trustee

**Posting Date:** December 4, 2018  
**Meeting Date:** December 6, 2018  
**Time:** 6:30 PM  
**Place:** Saugus Public Library  
**Posted By:** Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order
2. Roll Call
3. Approve Minutes of November 8 meeting
4. Public Comments
5. Monthly financial statement
6. Communications/correspondence
7. Library Director's report
8. New Friends of the Saugus Library comments
9. Chair report
10. Old business
  - a. Chair Debra Dion Faust- report on status of by-laws (now rules and regulations) changes, Incorporating changes suggested by Town Counsel to comply with Town Charter
  - b. Director Thibeault- update on strategic planning process
11. New business
12. Public Comments
13. Adjournment

**Saugus Public Library  
Board of Trustees**

Debra Dion Faust – Chair  
Laura Flynn- Vice-Chair  
Naomi Handler - Trustee  
Roseanne Luongo- Secretary  
Gail Murray – Trustee  
Michael Sullivan- Trustee

**Posting Date:** December 6, 2018  
**Meeting Date:** December 6, 2018  
**Time:** 6:30 PM  
**Place:** Saugus Public Library  
**Posted By:** Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order
2. Roll Call. All present except Naomi Handler, Trustee, with excused absence.
3. Approve Minutes of November 2018 meeting.
  - a. Apologies to Mary O’Connell, Reference Librarian, and Amy Melton, Children’s Librarian, for failure to refer to them by their titles in October’s minutes, #6, a, c and d
  - b. Motion made to pass the minutes by Michael Sullivan and seconded by Gail Murray. **Motion passed unanimously.**
4. Public Comments
  - a. None.
5. Monthly financial statement
  - a. Spending on track.
6. Communications/correspondence
  - a. Notification from Maura Deedy of MBLC regarding updated Trustees Handbook: now available online.
7. Library Director’s report
  - a. See attached.
8. New Friends of the Saugus Library comments
  - a. None

9. Chair report

- a. Attended the pre-Christmas concert, and it was very nice.

10. Old business

- a. Waiting to get on BOS Meeting agenda for Trustee by-laws updates
- b. Director Thibeault- update on strategic planning process
  - i. Motion to approve \$3,800 to pay Barbara Alevaras for strategic planning facilitation and report writing made by Michael Sullivan and seconded by Laura Flynn. **Motion passed unanimously.**

11. New business

None.

12. Public Comments

None.

13. Adjournment

- a. Motion made by Laura Flynn to adjourn the meeting, motion seconded by Michael. **Motion passed unanimously.** Meeting adjourned at 7:12PM.