

**Saugus Public Library
Board of Trustees**

Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Naomi Handler - Trustee
Roseanne Luongo- Secretary
Gail Murray – Trustee
Michael Sullivan- Trustee

Posting Date: November 5, 2018
Meeting Date: November 8, 2018
Time: 6:30 PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order.
2. Roll Call.
3. Approve Minutes of September 6 and October 4 meetings
4. Public Comments
5. Monthly financial statement
6. Communications/correspondence
7. Library Director's report
8. New Friends of the Saugus Library comments
9. Chair report
10. Old business
11. New business
12. Public Comments
13. Adjournment

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Meeting Agenda:

1. Call to order. Meeting called to order by Chair Faust at 6:34PM.
2. Roll Call. Secretary Luongo called roll, all Trustees present.
3. Approve Minutes of September 6 and October 4 meetings
 - a. Apologies to Mary O’Connell, Reference Librarian, and Amy Melton, Children’s Librarian, for failure to refer to them by their titles in October’s minutes, #6, a, c and d
 - i. Motion to approve the September and October amended minutes made by Trustee Handler, seconded by Trustee Flynn. All in favor, **motion passed unanimously.**
4. Public Comments
 - a. New Friends of the Saugus Public Library provided an update.
5. Monthly financial statement
 - a. Library Director Thibeault presented the monthly financials. Spending is on track.
6. Communications/correspondence
 - a. We missed expressing our appreciation to our Friends this year on National Friends of Libraries week—October 21 – 27. Dates of subsequent National Friends’ weeks: 10/20 – 26, 2019, 10/18 - 24, 2020, and 10/17 – 23, 2021.
 - b. Notification from Maura Deedy of MBLC about a State trustees meeting on Saturday, 11/17 from 9:30 a.m. – 1:00 p.m. at Shrewsbury Public Library, 609 Main Street, Shrewsbury, MA
7. Library Director’s report
 - a. Library Director Thibeault presented the Directors report. See attached.

8. New Friends of the Saugus Library comments
9. Chair report
10. Old business
 - a. Chair Debra Dion Faust- report on status of by-laws (now rules and regulations) changes, Incorporating changes suggested by Town Counsel to comply with Town Charter, awaiting scheduling by the Board of Selectmen to come to closure.
 - b. Director Thibeault- update on strategic planning process- setting up a meeting with Board, Friends and Foundation
 - c. Trustee Michael Sullivan- report on visit to School Committee meeting 10/11 to spread the word on Homework Club, Gala and Overdrive
 - d. Director Thibeault presented the updated art policy. Motion made to approve the art policy made by Trustee Luongo, motion seconded by Trustee Flynn. All in favor, **motion passed unanimously.**
11. New business
 - a. Director Thibeault- preview of 2019-20 library budget
12. Public Comments
13. Adjournment
 - a. Chair Faust requested that a motion be made to end the meeting. Motion to adjourn made by Trustee Sullivan, motion seconded by Trustee Murray. All in favor, **motion passed unanimously.**