

BOARD OF TRUSTEES  
MINUTES OF OCTOBER 4, 2010 MEETING

C.T.O.: The meeting was called to order at 6:25 by the Chair.

PRESENT: Pam Gill, Pat Fish, Beth Spellman, Teresa Lyons,  
Joannah and Ewa Jankowska.

TREAS.RPT. The Treasurer's Report was read by Beth Spellman. A Motion was made Pat Fish and seconded by the chair to accept. Motion passed with a vote of 5-0.

SECR'S RPT: The Secretary's Report was read by all. A Motion was made by Beth Spellman to accept the minutes and was seconded by the chair. Motion passed with a vote of 5 – 0.

CHAIR'S RT.: The Chair would like to have each Trustee take an assigned area for the Long Range Plan.

Pam would like to have the Trustee's contribute additional funds they have raised to accompany the previously donated funds to purchase an additional two staff computers to make it a total of 3 staff computers A Motion is made by Terry Lyons to have the Trustees fund 3 new staff computers. Motion is seconded by the Chair and passed with a vote of 5 – 0.

Pam would like some publicity put out to thank the Foundation for the purchase of the new public computers. Also, when the next batch of public computers arrive for installation she would like our signage to state that "the computers are not available while we are upgrading", so the public will be aware of the reason for the brief inconvenience.

The Chair addressed a concern about the upcoming Acropolis discussion group scheduled for October in the Library. Pam states that it appears to be partisan and therefore does not fit in within the Meeting Room Policy guidelines.

Terry said she is strongly against this meeting because it is a partisan meeting and against the Meeting Room Policy. The Chair requests a vote be taken as to whether or not this meeting shall be allowed to go forward in the Library. A Motion was made by Terry Lyons and seconded by the Chair, to cancel the Acropolis meeting for October based on the content being in conflict with the Meeting Room Policy of the Library. Motion is passed with a Vote 4 -1.

Pg. 2.

The Chair requests that the “We Are Re Certified” sign be washed off of the second floor window.

Pam asked the Clerk to call Wendy Reed in the Selectmen’s office for the status on the reappointment of Trustee’s Jo Vannah and Terry Lyons. She would like to be certain that the dates of their reappointments are in March as all the others are so everyone will be in the appropriate rotation.

Pam stated that Ewa has promoted Linda Cappabianca to full time and with it, comes an educational incentive of 2% of her salary. The total for one year at this rate is \$614.00 and a request has been made by accounting to move this line item from one line into another. This amount was not factored into the initial budget and Pam would like to know why this personnel change took place without the appropriate funding.

Ewa explained that the funds were available in the General Assistant line and that the addition of Linda Cappabianca to the full time staff was discussed in the past and was necessary.

Ewa stated that in 2007 the Library was open for 63 hours a week with 24 staff, 11 full time and 13 part time. We are now open for 59 hours and have 13 staff members, 3 full time and 10 part time. Ewa pointed out that Linda was already working a minimum of 36 hours each week and therefore entitled to consideration for the Town’s retirement plan because she worked an average of 25 hours per week. She is also receiving health and insurance benefits so the only additional benefit she will be receiving is the 2% educational incentive.

Ewa also requested funding to hire a part time Reference Librarian to provide additional coverage on the Reference Desk.

Pam is requesting all staff members to assist with the book sale room when it is not busy in the Library.

ADJOURN: On a Motion made by Pat Fish and seconded by Terry Lyons, the meeting was adjourned at 8:50 pm.

NEXT MTG: The next meeting is scheduled for November 1, 2010 at 6:00 pm.

Respectfully submitted,

Linda Duffy  
Clerk