

BOARD OF LIBRARY TRUSTEES  
MINUTES OF MAY 10, 2010

CALL TO ORDER: The meeting was called to order at 6:40 pm by the Chair.

PRESENT: Pam Gill, Jo Vannah, Terry Lyons, Beth Spellman, Mary Ellen Picardi, Pat Fish, and Ewa Jankowska.

SEC'S REPORT: The Secretary's Report of May was read by all. On a Motion by Terry Lyons and seconded by the Chair, the report was accepted with amendments made by Terry Lyons and Pam Gill. Discussion on the Motion with a request for amendments made to be voted at the next Trustee meeting. Vote 6 – for and 0 – against.

TREAS. RPT.: The Treasurer's Report was read by Beth Spellman. On a Motion made by Terry Lyons and seconded by the Chair, the report was accepted. Vote 6 – for and 0 – against.

CHAIRMAN'S RPT: The Chair discusses the possibility of charging \$1.00 rental fee for all of the DVD's in order to turn over the fees for the purchase of additional DVD's for the collection and for the purchase of security cases. This is being done in the Wakefield Library and seems to be accepted by the patrons. The cost for the security cases is approximately \$6.00 each. On a Motion by Terry Lyons and seconded by the Chair, effective June 1<sup>st</sup>, the Library will charge \$1.00 for all DVD rentals with funds to be used for replacement cases for all DVD's in the collection with the funds to go into the donation account. Vote 6 – for and 0 – against.

On a Motion by Terry Lyons and seconded by the Chair the Trustees will contribute \$200.00 from available funds for the purchase of DVD security cases. Vote 6 – for and 0 – against.

The Chair discusses the election of officers. On a Motion made by Beth Spellman and seconded by Pat Fish, to suspend the rules for one (1) year for the election of officers and allow the Chair, Pam Gill to preside for another year. Vote 6 – for and 0 – against.

On a Motion made by Mary Ellen Picardi and seconded by Terry Lyons a nomination to elect Pam Gill as Chairman for another full year is made. Vote 6 – for and 0 – against.

On a Motion made by Pat fish and seconded by Jo Vannah, a nomination is made to elect Terry Lyons as the Vice-Chair for another year. Vote 6 – for and 0 – against.

On a Motion made by Jo Vannah and seconded by the Chair a nomination is made to elect Beth Spellman as Treasurer for another year. Vote 6 – for and 0 -against.

On a Motion made by Mary Ellen Picardi and seconded by the Chair a nomination is made to elect Jo Vannah as Secretary who declines.

On a Motion made by Terry Lyons and seconded by the Chair a Motion to amend the previous Motion for election of Secretary to read: nomination to elect Jo Vannah and Mary Ellen Picardi as Co-Secretaries for one year. Vote 6 – for and 0 – against.

The Chair reports that the Town Manager has identified funds for the Library for FY11.

Terry Lyons asks Ewa if she used sick time and vacation time while out on her medical leave. She states “no” as she combined her actual work time of 22 hours per week with her sick time. Ewa reminds her that the Board of Trustees voted on December 14<sup>th</sup> to allow her to work from home for a period not to exceed 22 hours per week with the input of her time generated by the records on the NOBLE Network, and the remaining hours per week would be deducted from her sick time, and vacation if needed. A copy of the December 14<sup>th</sup> minutes was produced by Mary Ellen Picardi.

The Chair inquires why Aaron Noll is being given an additional 7 hours to his weekly schedule rather than to share these hours with other staff scheduled to cover the expiring vacation periods. The Chair would like to have a plan in place to have all unused vacation time used before May 31<sup>st</sup> .in accordance with the town’s policy. The Chair also asks that Ewa make a schedule with Mary O’Connell and Linda Duffy for the rest of FY10. Ewa attempted to explain the scheduling needs of the public service areas and the problems she faces with getting adequate staffing due to budgetary restraints.A long discussion ensues.

The Chair asks the Board to pay for the cost of two (2) printer cartridges that total \$228.00. Vote 5 for and 0 – against.

Pat Fish asks that we consider asking members of the community to be “readers” for a pilot program over the summer months on Comcast Cable for the residents of Saugus.

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ADJOURNMENT: On a Motion made by Pat fish and seconded by the Chair the meeting is adjourned at 9:45 pm. Vote 5 – for and 0 – against.

NEXT MEETING: At the call of the chair.

RESPECTFULLY SUBMITTED,

Linda Duffy, Clerk