

BOARD OF LIBRARY TRUSTEES  
MINUTES OF MARCH 1, 2010 MEETING

CALL TO ORDER: The meeting was called to order by the chair at 6:10 p.m.

PRESENT: Pam Gill, Terry Lyons, Beth Spellman, Mary Ellen Picardi, Jo Vannah, Pat Fish, Ewa Jankowska & Mary O'Connell.

TREAS. RPT.: The Treasurer's Report was read by Beth Spellman. A Motion was made by Mary Ellen Picardi to accept the report and was seconded by the Chair to accept the report. Vote 6 for / 0 against.

CHAIR'S RPT.: The minutes of the prior meeting were read. A Motion was made by Mary Ellen Picardi to accept the minutes with corrections as noted by the Clerk. The Motion was seconded by Beth Spellman. Vote 6 for / 0 against.

Pam reports that she had two Easter baskets to place on drawings as a fund raiser.

The employees of the Saugus Target store came to the Library to perform a "makeover" on the Community Room. They cleaned the room and shampooed the upholstered furniture. They also donated cleaning supplies and several book cases for the book sale area. They said they were planning to donate DVD's and CD's through Target.

A group photo was taken and submitted to the local newspapers by our PR rep, Linda Cappabianco. A letter of thanks will be sent by the Director.

Over this past weekend, Pam and Terry brought in twenty plus boxes of books and a sofa being donated by a colleague of Terry's from Salem State.

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The Chair announces that the time for an election of officers is coming in May. She reads Article 11 of the election rules, “re: suspension of rules for election of Chairman for a third term.”

Pam discussed circulation statistics passed out by Director. Statistics are broken down by Adults/Children.

Terry pointed out the descending circulation numbers from 2007 to the present. Suggestion was made to document the history of our hours of operation from 2007 to the present. In the year 2007 there were several changes in operating hours because of Library closing, staff terminations and a disproportionate cut in funding after Town Meeting in late June 2007. Ewa explained that from January to May 2007 we were open 50.5 hours and were certified. The certification status means that we transitioned many books through the NOBLE network. In June of 2007 when we were open only a few hours and were decertified, our circulation numbers dropped greatly.

Terry asked if Aaron can redo his charts with a time line connected to the circulation figures.

Pat Fish asked if we have stats on the amount of computer use by the public. Ewa stated that these figures are included in with the figures she has provided.

Ewa explained the impact the lack of borrowing privileges has had on Saugus residents.

Ewa stated that a new network will be coming in the near future from NOBLE.

A suggestion was made to research the NOBLE network contract. Mary Ellen pointed out the MGL Chapter 78, Section 19, described the rules for function of a public library.

Pam discussed the Library’s presentation at the Selectmen’s Budget Meeting on Thursday, February 18<sup>th</sup>.

Pam mentioned the “Mother Goose on the Loose” program. LSTA training grants are being awarded to certified libraries only. Pam is looking into other ways to become trained so she may introduce the programming at this Library. Linda Duffy will contact other Libraries who currently have this in place.

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The question of how much State Aid would we be given if we are recertified? Ewa will check into this. Also asked, would we be willing to consider a co-director?

Pam suggests that we have an "Information Night" for Town Meeting members and others interested in the Library recertification. The Trustees agree on Monday, March 29<sup>th</sup> at 7:00 pm.

Linda Duffy will attempt to get a copy of Channel 5's recent Chronicle program on Massachusetts Libraries that featured the Saugus Public Library.

Terri would like to have a stable story to present on the recertification process.

Linda Duffy will ask our PR person to contact Cable to see if they would be interested in taping the "Information Night".

The Trustees would like to make sure that Linda Cappabianca is on top of an aggressive campaign for Library programs and events to keep the Library in the media especially over the next few months.

ADJOURNMENT: On a Motion made by Mary Ellen Picardi and seconded by the Chair, the meeting was adjourned at 8:50 pm.

NEXT MEETING: The next meeting will be held on March 15, 2010 at 6:00 pm.

Respectfully submitted;

Linda Duffy  
Clerk