

SAUGUS PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF JANUARY 5, 2009 MEETING

CALL TO ORDER: The meeting was called to order at 5:45 by the Chair

PRESENT: Pam Gill, Mary Ellen Picardi, Beth Spellman, Mary Ann Taylor, Pat Fish and Ewa Jankowska.

CHAIRMAN'S RPT. The Chair requests that the minutes of the October meeting be taken out of order to be approved. Motion by Beth Spellman to accept, seconded by the Chair. 5-for, 0-against.

The chair requests consideration is given to meet twice a month during budget talks. The Chair requests Ewa to post a meeting for January 12, 2009 at 5:30 in the Library.

The vacation schedule for the calendar year is discussed. The subject of early closings the day before a major holiday following the Town Hall is discussed. A memo will be sent to all staff requesting vacation requests must be in by January 31st. Seniority will rule per the union contract.

The Administrative Assistant will prepare incident reports for: 1. patron locked in building on Dec. 13, 2008, 2. minor child left upstairs in computer room by his mother, 3. Meeting Room-Board of Appeals incident of December.

Mary Ellen Picardi points out that there is a lack of Administrative staff to monitor all areas.

There is a Trustee Symposium on March 7th. Mary Ellen will attend.

There will be a Genealogy Workshop starting in March for 9 weeks on Saturdays from 10:00 am to Noon. Our cost is \$500.00. Cost to each attendee is \$10.00 each.

February is "Library Lover's Month". We sold fudge last year and do we want to do it again? Linda will call Winfrey's for information.

Randi Sue Abner offers that “Fudgie Wudgie is also excellent fudge and does fund raisers and she believes they are out of state. We will ask Marlene Francouer if we can use the Stop and Shop venue again this year.

Dot Amsden will not be donating to renew the newspaper subscriptions this year, however, she is donating Barrons’s Magazine. Our two volunteers that are handling the magazine renewals will place notices in the reading room that we are looking for people to donate the newspapers, or else they will not be renewed.

Pat Fish agrees to work with Mary O’Connell for a weekly Q and A for the public and for publication once a week in the paper.

The Chair asks Ewa to get figures together for the FY10 budget. Open discussion on the budget for FY10.

A proforma invoice will be requested form Baker and Taylor.

Discussion is held about a replacement for the Children’s Librarian. A Motion is made by Mary Ann Taylor to post a Part Time Children’s Librarian position for 20 hours per week with benefits at \$18.00. Seconded by Mary Ellen Picardi. Vote 5-for, 0-against.

Ewa mentions she has a print out of Saugus Library patrons age 18 and older for the possible bulk mailing to call your Town Meeting members.

A Motion is made by Mary Ann Taylor to adjourn the meeting at 9:25 p.m. Seconded by the Chair.

Next meeting will be held on January 12, 2009 at 5:30 p.m.