

BOARD OF LIBRARY TRUSTEES  
MINUTES OF JUNE 2, 2008 MEETING

CALL TO ORDER: The meeting was called to order at 5:36 p.m. by the Chair.  
PRESENT: Pam Gill, Theresa Lyons, Beth Spellman, Mary Ellen Picardi and Mary Ann Taylor

Mary Ellen Picardi thanked everyone for the fruit basket that was sent to her during her recent convalescence.

CHAIRMANS RPT: The Chair requests that as many people as possible to attend Town Meeting on June 9<sup>th</sup> when the Library budget will be addressed.

Mary Ann Taylor asks if we can place a sign asking patrons to attend Town Meeting in support of the Library budget.

There are handouts for patrons on the public service desks and signs on the entry doors.

A poster board size sign will be made to hang over the Circulation Desk in the Main Lobby.

Chair suggests that they call Town Meeting Members to gain their support for Library budget, and passed out a copy of their names and contact info.

Chair states that some members of the Town Democratic Committee will attend Town Meeting in support.

Mary Ellen Picardi speaks about Chapter 78 Section 11 of the Massachusetts General Laws and how it affects the Board of Trustees ----.

Terry Lyons suggests that a letter be sent to Town Counsel seeking an A.S.A.P.opinion on whether the Finance Committee can segregate line items in the Library budget based upon the wording of MGL Chap.78 Sec.11. Also, ask what other law (s) may apply to their inability to segregate.

Terry Lyons also suggests that a letter be sent to Town Counsel seeking an opinion; “can the Board of Trustees disengage the Douglas Lockwood Trust that was established by the Board of Trustees as the Saugus Public Library Foundation?”

This opinion/ruling will be for future reference. “At this time the Saugus Public Library Foundation has had a 2 plus year delay in

attaining 501C3 status. How can they have control over funds if no status has been set?"

Cost of NOBLE services was discussed. It is noted that all of the NOBLE expenses are reflected as one line item, rather than spread out over several lines as was done in the past. This can no longer be done as the line items have been eliminated.

The Chair asks that Ron Weekly be contacted about the most used data bases the High School students liked to access from their computers using their Library cards? (Facts on File, Facts for Learning, ABC Clio, World History News bank)

The Chair requests Ewa to make up a list of all items needed to catalog /process a new book.

Mary Ellen Picardi notes that per the MBLC, a Library cannot use the value of donated books in figuring a percentage of dollars spent on materials.

Mary Ann Taylor asks "can you explain to the Town Manager about necessary staffing levels for safety of patrons and staff?"

The Chair reviews the Interim Directors notes of what the FY09 will look like with the Fin Comm. budget.

Pam asks if the Library can be open 5 hours on a Saturday. Interim Director offers that will call for a ½ hour break and there will not be coverage available. There is not going to be enough staff to work on Saturdays and there is a freeze on hiring new people who will.

Pam asks if there will be a shift differential for Saturdays in the new Union Contract? She requests someone to ask Natalie Layne, Union Rep.

Terry Lyons requests that Director keep a record of days and time of closing due to staffing shortages.

Salary line for FY08 was \$254,800. designated for a 20 hour work week.

Salary line for FY09 is \$241,085. and may be less depending on Town Meeting's vote.

Board agrees to draft a "bullet point" hand out for Town Meeting on June 9<sup>th</sup>.

Mary Ellen Picardi states that she is willing to speak at Town Meeting about the budget and the budget lines, book processing, etc.

Motion by Mary Ann Taylor to adjourn at 7:20 pm, seconded by the Chair. All agreed. Vote 5 – 0

Next Meeting will be on June 16, 2008 or at the call of the Chair.

Respectfully submitted,

Linda E. Duffy  
Clerk