

April 28, 2008

BOARD OF LIBRARY TRUSTEES
MINUTES OF APRIL 14, 2008 MEETING

CALL TO ORDER: The meeting was called to order at 5:03 by Pam Gill, Senior member of the Board of Trustees.

PRESENT: Present and introduced were new Trustees, Mary Beth Spellman, Mary Ellen Picardi, and Terese Lyons.

ELECTION OF OFFICERS:

Motion made by Beth Spellman to nominate Pam Gill as Chair, seconded by Terese Lyons. Motion passed 4-0.

Motion made by Mary Ellen Picardi to nominate Terese Lyons as Vice Chair. Seconded by the Chair. Motion passed 4-0.

Motion made by Terese Lyons to nominate Mary Ellen Picardi as Secretary, seconded by the Chair. Motion passed 4-0.

Motion made by Mary Ellen Picardi to nominate Beth Spellman as Treasurer, seconded by the Chair. Motion passed 4-0.

DIRECTOR'S RPT.: Interim Director Ewa Jankowska, explains the FY09 budget beginning with the need to submit the preliminary budget based on the Municipal Appropriation Requirement (MAR) as required by the Mass Board of Library Commissioners (MBLC). There is no other Town Department that is required to do this. It has been past practice for the Director to submit the preliminary budget to the Town Manager with a copy to the Board of Trustees. This was done on January 7, 2008 per request of the Town Manager. It is further explained that although the preliminary budget was submitted to the Trustees the same day as it was to the Town Manager, they didn't suggest any revisions to this budget at their subsequent January or February meetings. On March 14th the Town Manager sent the Library his budget as submitted and approved by the Board of Selectmen on February 14th. It was at this time that she discovered that his recommendations reflected large cuts in salary lines that were submitted based upon present salaries with a decreased staff and only three full time employees running the Library at 50.5 hours. She immediately contacted him and explained the salary side of the budget was comprised of actual people working at the hours presently in place.

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He advised her to re do the budget with the correct figures in the salary lines and he would take it to the Board of Selectmen.

Ewa further explains, there is no room in the salary side of the budget to make any cuts as they are level funded.

A Motion was made by Mary Ellen Picardi to pass the budget. Seconded by Mary Beth Spellman. Motion passed 4-0.

Chairman Gill discusses the Library Director's job. The MBLC states that we can have an Interim Director for up to three years. Mary Ellen Picardi states that we won't be able to get a qualified Library Director with funds presently allocated.

A Motion is made by Mary Ellen Picardi to rescind the job posting for a Library Director. Seconded by the Chair. No discussion. Motion passed 4-0.

Chairman Gill discusses correspondence sent to Ewa Jankowska by prior Chair of Trustees, Jean Bartolo.

A Motion is made by Mary Ellen Picardi to rescind these letters done over these past 6 months, and to revisit the evaluation process in August 08.

Town Moderator Bob Long suggests asking Town Council for an opinion on rescinding.

Finance Committee Chairman, Bob Palleschi suggests to ask Town Council review budget and revised budget. He states that anything can be amended on Town Meeting floor.

Board agrees to submit these two inquiries to Town Council.

Chairman Gill discusses forming a sub committee to review the Open Meeting Law. Mary Ellen Picardi and Terese Lyons volunteer to form this subcommittee.

NEXT MEETING: Next meeting is scheduled for April 28th at 5:30 p.m. or at the call of the Chair.

ADJOURNMENT: A motion made by Terese Lyons to adjourn the meeting, seconded by the Chair. Motion passed 4-0. Meeting adjourned at 5:40 p.m.

Respectfully submitted:

Linda E. Duffy, Clerk