

SAUGUS PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING DECEMBER 19, 2005

CALL TO ORDER: The Meeting was called to order at 6:05 p.m. by Jeanie Bartolo, Chairperson.

PRESENT: Jeanie Bartolo Chair
Linda Call, Vice Chair and Treasurer
Mila Moschella
Pam Gill
Michelle Ring
Ellen Palleschi
Mary Rose Quinn, Director
Linda Duffy, Recording Clerk

PREVIOUS MINS: Motion made by Pam Gill, Seconded by the Chair to accept minutes of November 28, 2005 meeting. Unanimously passed.

TREASURER RPT. Motion made by Ellen Palleschi, Seconded by Pam Gill to accept Treasurers Report. Unanimously passed.

CHAIRMAN'S RPT. Jeanie Bartolo presented the Chairman's Report. She notes that the next meeting of the SPL Foundation will be held on January 9, 2006 at the Kowloon. If any additional information is forthcoming, about the date or place it will be announced. Jean asks Mila to report on the last Friends meeting held on December 13th. Mila reports that Fred Gill was elected interim President and will serve as such until the May Annual Meeting. Fred has several good ideas for fund raising and this will be discussed in further detail at the next meeting. The next Friends of the Library meeting will be held on January 10, 2006. Jean suggests a "By Law Committee" meeting be set up for 5:30 p.m. on January 30th. Meeting will be posted at the Town Hall.

DIRECTOR'S RPT. Each member received a copy of the Directors Report.

Mary Rose reports that Fines and Donations for Hurricane Relief have raised \$350.00 to date. These Funds have been sent to the Salvation Army. Food for Fines has been brisk with many contributions of food for the local United Food Pantry. This will continue through the Holiday Season.

The Library was short staffed last Wednesday, December 14th, with only 3 staff members. The Library remained open due to the Book Group that was scheduled to meet that evening. Otherwise the Library would have closed.

Mary Rose plans to offer the Library Associates 5 additional hours each to help to alleviate the shortage of coverage on public service desks. This will become effective February 1st.

Storm closings were discussed. Mary Rose will put together a policy for weather closings/openings. Linda Call will provide a copy of the Lynnfield weather policy.

The Town Manager recently held a Department Head Meeting in which he asks each to submit a Level Funded Budget. Mary Rose states that she intends to submit a fully funded budget in order that we do not lose certification and State Aid. She states that we have virtually no chance of becoming certified for a 4th year in a row with level funding. There are 31 Libraries applying for waivers this year. This number is significantly reduced as more cities and towns are funding their Libraries. This year, Mary Rose will have an opportunity to present the budget to the Board of Selectmen as well as the Finance Committee and Town Meeting. Mary Rose requests that the Trustees approve her budget of \$660,059 for submission to the Town Manager.

Motion to accept Directors report made by Linda Call,
Seconded by Ellen Paleschi. Unanimously passed.

NEW BUSINESS: Linda Call would like to reschedule the Holiday party that was cancelled due to the storm. She will let us know when a new date is set.

NEXT MEETING: To be held on January 30th at 6:00 pm.

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ADJOURNMENT: Having no further business, a Motion was made by Linda Call
Seconded by the Ellen P. to adjourn. The meeting adjourned at
7:40 pm.

Respectfully submitted:

Linda Duffy