

**Saugus Public Library
Board of Trustees**

Michael Coller - Trustee
Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Naomi Handler - Trustee
Roseann Luongo- Secretary
Gail Murray - Trustee

Posting Date: May 2, 2017
Meeting Date: May 4, 2017
Time: 6:30PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order. Called to order by Debra Dion Faust @ 6:34PM.
2. Roll Call. R.Luongo called roll, all present.
3. Approve minutes- April 6, 2017. Motion to approve the minutes made by Laura Flynn and seconded by Naomi Handler. 1 abstained from vote, all others approved.
4. Public Comments - None
5. Monthly financial statement – spending on track
6. Communications/correspondence – one letter from Massachusetts Board of Library Commissioners to approve the second portion of funding.
7. Library Director’s report. See attached.
8. New Friends of the Saugus Library comments. None in attendance.
9. Chair report. Welcome to Naomi Handler.
10. Old business
 - a. Final vote on policy areas: discipline and unattended minors (to be done in Executive session after the adjournment.)
11. New business
 - a. Upcoming meetings for next FY:
 - i. September 7, 2017
 - ii. October 5, 2017
 - iii. November 2, 2017
 - iv. December 7, 2017

- v. January 4, 2017
- vi. February 1, 2017
- vii. March 1, 2017
- viii. April 5, 2017
- ix. May 3, 2017
- x. June 7, 2017

b. Summer Schedule Dates:

- i. 1st closed Saturday is 5/27/17, open for the 2nd Saturday in September
- ii. Fridays close @ 2PM, starting 5/26/17, closed Saturdays
- iii. Motion for approval Laura Flynn and seconded by Gail Murray and passed unanimously.

c. PCs

- i. Friends funded 20 new machines
- ii. Request to replace 7 staff machines with State aid funding; potential to spend additional funds on new printers for the machines.
- iii. Motion for contingent approval by Roseann Luongo and seconded by Laura Flynn and passed unanimously. Michael Collier requested that for legal purposes a 2nd quotation be solicited and to be discussed at the June meeting.

12. Public Comments

13. Adjournment

- a. Motion to adjourn and move into executive session by Laura Flynn and seconded by Gail Murray.