

**Saugus Public Library
Board of Trustees**

Michael Coller - Trustee
Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Cynthia Fordham - Trustee
Roseann Luongo- Secretary
Gail Murray - Trustee

Posting Date: March 7, 2017
Meeting Date: March 9, 2017
Time: 6:30PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order, called to order at 6:35 by Debra Dion Faust
2. Roll Call, all present.
3. Approve minutes- February 2, 2017, motion to approve minutes made by Cynthia Fordham, seconded by Laura Flynn. **Passed unanimously.**
4. Public Comments: NA
5. Monthly financial statement: Spending is on budget.
6. Communications/correspondence: NA
7. Library Director's report:
 - a. Mad Science – went well
 - b. Homework Help: Going well!
8. New Friends of the Saugus Library comments: NA
9. Chair report: Chair is submitting a letter of intent for reappointment.
10. Old business
 - a. Final vote on policy areas: discipline and unattended minors (to be done in Executive session after the adjournment.)
 - b. If not covered earlier, report on status of homework club – covered earlier
 - c. DAVCO Systems Quote – waiting on approval from Town Manager
 - d. Final vote on meeting room use policy-

Discussion on other policy areas: discipline and unattended minors (to be done in Executive session after the adjournment.)

11. New business

12. Public Comments

13. Adjournment: Laura Flynn moved to adjourn and seconded by Cynthia Fordham at 6:46PM. **Passed unanimously.** The meeting then moved into Executive Session.

14. Next Meeting: The next regular meeting is to be held on Thursday, April 6th, 2017 at 6:30 p.m.

Respectfully Submitted,

Roseann Luongo
Secretary