

**Saugus Public Library
Board of Trustees**

Michael Coller - Trustee
Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Cynthia Fordham - Trustee
Roseanne Luongo- Secretary
Gail Murray - Trustee

Posting Date: January 31, 2017
Meeting Date: February 2, 2017
Time: 6:30PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

Meeting Agenda:

1. Call to order
 - Meeting called to order by at 6:35PM by Debra Dion Faust.
2. Roll Call
 - Michael Coller – Trustee - Present
 - Debra Dion Faust – Chair - Present
 - Laura Flynn- Vice-Chair - Present
 - Cynthia Fordham – Trustee - Present
 - Roseanne Luongo- Secretary - Present
 - Gail Murray – Trustee – Excused Absence
3. Approve minutes- January 5, 2017
 - Motion to approve minutes by Cynthia Fordham, seconded by Laura Flynn. **Motion unanimously passed.**
4. Public Comments: None
5. Monthly financial statement: spending on track.
6. Communications/correspondence
7. Library Director’s report
 - See Directors Report
8. New Friends of the Saugus Library comments
 - Game night 3rd Tuesday of each month.
 - Books in Bloom
 - Wing Masters coming back
 - Steve Puleo- American Treasure, 5/11
9. Chair report: Chair is submitting a letter of intent for reappointment.

10. Old business

- DAVCO Systems Quote.
- Final vote on meeting room use policy-
If necessary, to be discussed in executive session after adjournment
- Discussion on other policy areas: discipline and unattended minors (to be done in Executive session after the adjournment.)

11. New business

12. Public Comments

13. Adjournment: Cynthia Fordham moved to adjourn and seconded by Laura Flynn at 7:03PM. **Passed unanimously.** The meeting then moved into Executive Session.

14. Next Meeting: The next regular meeting is to be held on Thursday, March 2nd, 2017 at 6:30 p.m.

Respectfully Submitted,

Roseann Luongo
Secretary