

**Saugus Public Library
Board of Trustees**

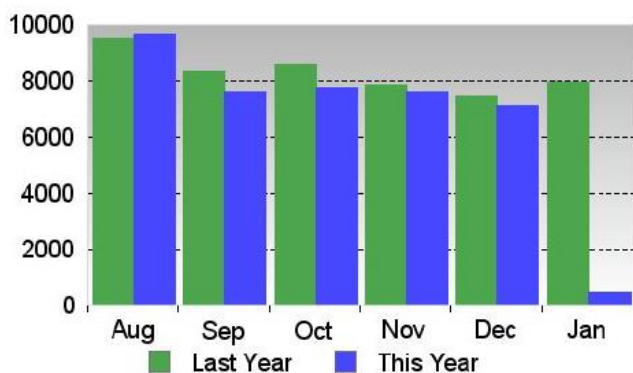
Michael Coller - Trustee
Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Cynthia Fordham - Trustee
Roseann Luongo- Secretary
Gail Murray - Trustee

Posting Date: January 3, 2017
Meeting Date: January 5, 2017
Time: 6:30PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

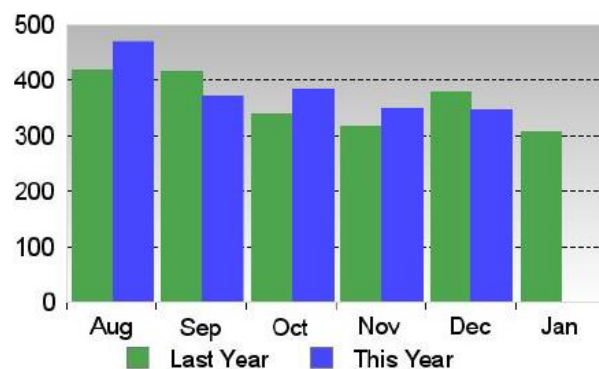
Meeting Agenda:

1. Call to order
 - a. Meeting called to order by Debra Dion Faust @ 6:31PM
2. Roll Call
 - a. Laura Flynn had an excused absence..
3. Approve minutes- December 1, 2016
 - a. Cynthia Fordham made a motion to accept the December 2016 meeting minutes, seconded by Gail Murray. **Passed Unanimously.**
4. Public Comments: NONE
5. Monthly financial statement: Spending on track.
6. Communications/correspondence
7. Library Director's report:
 - FY2017 Certification
 - a. Full compliance, approved December 1, 2016.
 - Security
 - a. Davco quote for entrance cameras and recorder: \$2120; will ask for amended quote to determine how much more additional wiring will be for more cameras.
 - b. Alarm Control Systems quote pending (meeting next week).
 - - All seven mirrors installed, visibility in select areas increased.

Print circ summary



Overdrive circ summary



- Other circ:
 - Hoopla: 179 circs (229 last month)
 - Roku: 10!

8. New Friends of the Saugus Library comments: None

9. Chair report

10. Old business

- a. Final vote on meeting room use policy-

If necessary, to be discussed in executive session after adjournment

11. New business

- a. Discussion on other policy areas: discipline and unattended minors (to be done in Executive session after the adjournment).

12. Public Comments

14. Adjournment: Cynthia Fordham moved to adjourn and seconded by Roseann Luongo at 6:47PM. **Passed unanimously.** The meeting then moved into Executive Session.

15. Next Meeting: The next regular meeting is to be held on Thursday, February 2nd, 2017 at 6:30 p.m.

Respectfully Submitted,

Roseann Luongo
Secretary