

**Saugus Public Library
Board of Trustees**

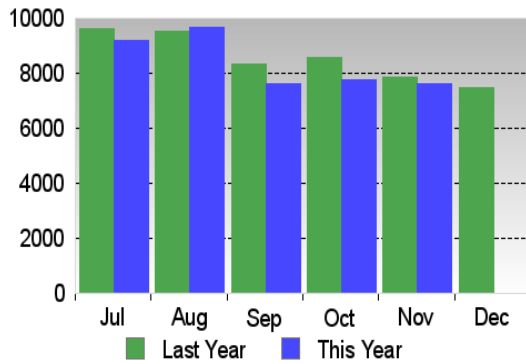
Michael Coller - Trustee
Debra Dion Faust – Chair
Laura Flynn- Vice-Chair
Cynthia Fordham - Trustee
Roseann Luongo- Secretary
Gail Murray - Trustee

Posting Date: November 28, 2016
Meeting Date: December 1, 2016
Time: 6:30PM
Place: Saugus Public Library
Posted By: Debra Dion Faust, Chair

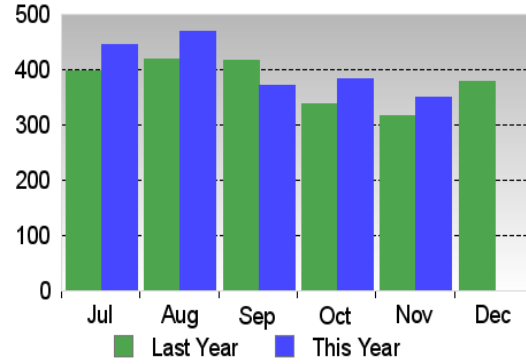
Meeting Agenda:

1. Call to order @ 6:36 by Debra Dion Faust
2. Roll Call
 - a. Waiting for Cynthia Fordham & Laura Flynn: they arrived @ 6:43PM.
3. Approve minutes- November 10, 2016
 - a. Motion to approve the minutes made by Gail Murray, seconded by Mike Coller. **Motion passes unanimously.**
4. Public Comments: None
5. Monthly financial statement: Spending on track.
6. Communications/correspondence: None
7. Library Director's report
 - o **Upcoming events**
 - Winter Wonderland of Family Fun (Kids, Friends sponsored) Sat., 12/3 at 10am
 - 3D Pen class for Teens, Thurs. through December/January
 - Polar Express Pajama Story time, Wed., 12/14 at 6:30pm
 - Town employee lunchtime yoga (Wellness Committee), Wed. in January.
 - o **Security**
 - SPD Staff training delayed until early January
 - Two mirrors installed, Five more on order
 - o **Roku lending**
 - Four "Roku 2" streaming devices purchased, kits to circ like DVDs.
 - 50+ digital films/TV (library-purchased, growing), other general interest apps.

○ **Print circ summary**



Overdrive circ summary



Hoopla circ summary

- 229 circs (184 last month)

8. New Friends of the Saugus Library comments: Pauline Gautreau. Game nights were a hit in October and November. Donna Manoogian put up 2 wreaths in the front of the library that the New Friends paid for. The New Friends decorated a tree @ the MEG Foundation. Saturday is the Winter Wonderland of Family & Fun and a table of holiday trinkets for sale. Nicole will be leading activities for the little ones. March will be Books in Bloom and April will have Wings events. Steven Puleo, Dark Tides and American Treasures, will be speaking in May. Barnes and Noble will be donating books that the New Friends can sell so that he can sign.
9. Chair report:
 - a. Will finalize the Meeting Room Policy in executive session.
 - b. Reading slots filled
10. Old business
 - a. Final vote on meeting room use policy-
If necessary, to be discussed in executive session after adjournment
11. New business: None
12. Public Comments: None
13. Adjournment
 - a. Cynthia Fordham made a motion to adjourn, seconded by Laura Ottersburg Flynn, **passed unanimously at 6:58PM.**

Respectfully Submitted,

Roseann Luongo, Secretary