

BOARD OF LIBRARY TRUSTEES
MINUTES OF JANUARY 10, 2011

- CALL TO ORDER: The meeting was called to order at 6:15 pm by the Chair.
- PRESENT: Pam Gill, Terry Lyons, Jo Vannah, Mary Ellen Picardi,
Beth Spellman, Ewa Jankowska.
- CHAIRMAN'S RPT.: Ewa states that ten (10) new computers will be needed for the Staff to be in compliance with new systems coming into place in January of 2012. The Foundation has agreed to purchase new public computers only so we will need to find a way to introduce these necessary tools into the Library over the next year.
- The Chair asks when the contract negotiations for the Library employees will take place. Ewa will let the Trustees know as soon as she is notified.
- The Chair discussed the FY12 budget and asked for clarification that the staff salaries will only be increased by the steps as indicated by the union contract. Ewa stated that this is true.
- Ewa stated that the NOBLE contract for FY2012 reflects an increase for two (2) additional work stations and new programs for increased work flow.
- A discussion between all the Trustees about the proposed FY12 budget was held. Terry and Pam do not support the first draft of the budget that Ewa proposed to the Town Manager. Mary Ellen and Beth support the Salary side but not the increased amounts on the Expense side. Pam recommends that the expense side of the budget be reduced to the FY11 numbers, with the exception of NOBLE and the Book budget lines. Ewa will adjust the budget accordingly.

2.

Terry reported that Fran Trainor has agreed to all of the updates/changes proposed by the Trustees to the job description for Library Director .An updated job description is now on file in the Town Hall for the position of Library Director.

Ewa explained a recent incident in the Library with a drunken patron. The police were called. The Reference Librarian on duty had to clean up vomit from a public bathroom. Ewa feels this incident is a good example of why this building needs a custodian.

Ewa also stated that there was a police pursuit of a bank robber nearby and the School Administration building was locked down. The Library and Town Hall were not notified of this by the police and she feels that we should have been told for safety reasons. Ewa will speak with the Town Hall about the emergency notification situation.

A weeding project will be taking place in the Reference area to discard the many outdated medical books.

Many puzzles have been donated to the Library for use in the new “puzzle center” on the second floor.

A list of “Capital Improvements” has been started for the Board of Selectmen.

ADJOURNMENT: The meeting was adjourned at 8:30 p.m. and the Board then went into Executive Session.

NEXT MEETING: At the call of the Chair.

Respectfully submitted,

Mary Ellen Picardi on behalf of
Linda Duffy, Clerk